

Organizational Meeting September 16, 2013

The Board of Directors of the Louisa-Muscatine CSD met in regular session on Monday, September 16th, 2013 at 6:00 p.m. at the LM Admin Office, 14478 170th Street, Letts Ia. Directors present included Angie Kemp, Pam Lee, Bob Nowak and Eric Schlutz along with Supt Mike Van Sickle, Peg Colton, Chris Parkhurst, Doug McBride and Amy Lantigua. Director Riley Padgett arrived at 6:05 p.m. Board-member elect Scott Wilson was also in attendance.

Call to Order and Approval of Agenda

President Kemp called the meeting to order at 6:02 p.m. Nowak moved, and Schlutz seconded, to approve the agenda as presented. Motion carried, 4-0.

Recognition

As there was no one present for community forum, the President moved on to the Recognition portion of the meeting where Riley Padgett was thanked for his service to the district, having served on the board since the 2000-2001 school year.

Consent Agenda

Lee moved, and Nowak seconded, to approve the consent agenda that consisted of the minutes of the August 16th regular meeting, the bills for approval in the amount of \$89,191.16 (activity fund \$7846.73) and the August financial reports. Directors asked that in the future an explanation be provided when something that has been approved for purchase has additional costs beyond the amount the board has approved and expressed concern with the downward change in cash balances in some funds. Motion carried, 5-0

Reports

- Building Principals: Reports were given as to the activities and events that had occurred at the elementary and secondary buildings, sports and activities.
- Curriculum Director: Mrs. Lantigua reported about professional development activities, Dibels, and the application for the Teacher Leadership and Compensation planning grant in the amount of \$7,819.97. She noted that the funds will be used to design a plan for increasing teacher leadership and collaboration in our district.
- Technology: Rick Johnson was present to give an overview of the status of technology in the district. He noted that he was working on quotes for acquiring additional bandwidth to accommodate our growing needs as well as to establish a redundant system and that the service would be eligible for the e-rate discount.
- Transportation: Mr. Van reviewed information about the bus routes and numbers of riders. The

history of how and why transportation had become the responsibility of the superintendent was reviewed as well.

- Certified Annual Report: Portions of the Certified Annual Report were reviewed as well as year-end cash balances, fund balances and estimated unspent authority.

Annual Treasurer's Report

Padgett moved, and Schlutz seconded, to approve the annual treasurer's report. Per Iowa Code, the June 30, 2013 bank account balances were presented to the board for examination. Motion carried, 5-0.

Review of Election Results

The canvass of votes from the Muscatine County Auditor's office confirmed that for the race for school board member, Eric Schlutz retained his seat with 245 votes and that Scott Wilson won the second seat with 273 votes. Jason Randall received 115 votes. In the matter of the public measure to vote the PPEL in at \$1.34, the measure was defeated 174 to 194 votes.

Adjournment

There being no further business before the retiring board, Lee moved to adjourn the retiring board at 7:25 p.m. and Padgett seconded. The motion carried, 5-0.

Organizational Meeting of the New Board

The board secretary, Karron Stineman, acted as pro tem president and presided over the meeting until the president was elected. She called the meeting to order and administered the oath of office to Eric Schlutz and Scott Wilson. She called for nominations for the office of President of the Board of Directors. Schlutz nominated Angie Kemp and no other nominations were made. The nomination carried on a 5-0 vote.

President Kemp asked for nominations for the office of Vice-President of the Board of Directors. Lee nominated Eric Schlutz and no other nominations were made. The nomination carried on a 5-0. Vote.

Director Schlutz left the meeting at 7:30 p.m.

Appoint Financial Institution and Set Depository Limits

Nowak moved, and Wilson seconded, to designate the Columbus Junction State Bank as the district's official depository financial institution with a depository limit of \$7,000,000, along with Bankers Trust for the sinking fund deposits and ISJIT and TELF for investments. Motion carried, 4-0.

Appoint Legal Counsel

Wilson moved, and Lee seconded, to designate Duane Goedken as the district's attorney to represent the board in legal matters. For employment matters, including negotiations, the district will continue to use the Gruhn Law Firm and for bonding and financial matters, the Ahlers Law Firm. Motion carried, 4-0.

Designate Official Newspaper of Record

Lee moved, and Nowak seconded to approve the *Muscatine Journal* as the district's official newspaper of record. Motion carried, 4-0.

Designate Regular Board Meeting Dates/Times

Lee moved, and Wilson seconded, to designate the third Monday of each month at 6:00 p.m. as the date and time for the regular board meetings. Motion carried, 4-0.

Truancy Officer Recommendation

Nowak moved, and Wilson seconded, to designate Vicki Shady as the district's Truancy Officer. Motion carried, 4-0.

Louisa & Muscatine County Conference Board

Appointments

Lee moved, and Wilson seconded, to name Eric Schlutz for the Louisa County and Bob Nowak for the Muscatine County conference boards. Motion carried, 4-0.

EICC Agreement for Concurrent Enrollment

Nowak moved, and Wilson seconded, to approve the agreement with MCC for concurrent courses (Muscatine Community College courses taught for dual credit at our location). The agreement outlines the responsibilities, the costs and the schedule of classes. Motion carried, 4-0.

2013-14 Summer Coaching Assignments

Wilson moved, and Lee seconded, to renew contracts for the following coaches:

- Lori Bashore - JH SB @ 6% = \$1609
 - Casey Cantrell - Ass't HS Bsbl Coach @ 10% = \$2848
 - Megan Keltner - JH Softball Coach @ 6% = \$1609
 - Rod Newcomb - JH Baseball Coach @ 6% = \$1609
 - Ron Wagner - JH Baseball Coach @ 6% = \$1609
- Motion carried, 4-0.

Comprehensive School Improve Plan (CSIP) and Annual Progress Report (APR)

Lee moved, and Wilson seconded, to approve the 2013-2014 Long Range and Annual goals for the C-Plan and the APR Long Range Goals (below) as presented by Mrs. Lantigua. Questions were posed as to why there were no goals for the elementary grades and how the success of these goals would be measured. Motion carried, 4-0.

2013-2014 Long Range and Annual Goals for the C-Plan

As shared at the last board meeting all of our APR goals were met during the 2012-2013 school year. The following are the new Goals for the 2013-2014 C-Plan.

APR Long Range Goals

1. Reading: All K-12 students will achieve at high levels in reading comprehension, prepared for success after high school.
2. Math: All K-12 students will achieve at high levels in math, prepared for success after high school.
3. Science: All K-12 students will achieve at high levels in science, prepared for success after high school.

Annual Goals

1. During the 2013-2014 school year, Louisa-Muscatine CSD will increase the percent of grade 11 general population students (this includes all grade 11 students taking the Iowa Assessment Reading Test) who score in the proficient range (based on the following standard score: 263 or above) as measured by the Iowa Assessment Reading Test compared to their 2012-2013 performance as 10th graders (75.0% proficient).
2. During the 2013-2014 school year, Louisa-Muscatine CSD will increase the percent of grade 10 general population students (this includes all grade 10 students taking the Iowa Assessment Math Test) who score in the proficient range (based on the following standard score: 255 or higher) as measured by the Iowa Assessment Math Test compared to their 2012-2013 performance as 9th graders (60.0% proficient).
3. During the 2013-2014 school year, Louisa-Muscatine CSD will increase the percent of grade 10 general population students (this includes all grade 10 students taking the Iowa Assessment Science Test) who score in the proficient range (based on the following standard score: 258 or above) as measured by the Iowa Assessment Science Test compared to their 2012-2013 performance as 9th graders (61.3% proficient).

Additional School Improvement Goals (C-SIP)

1. Louisa-Muscatine will show an increase in the percent of 1st-3rd grade general population students proficient in reading as measured by the Iowa Assessments Reading Test (score based on Spring Norms: Grade 1-140, Grade 2-158, Grade 3-170).

2. Louisa-Muscataine's student learning goals are the general expectations for all its graduates. Students graduating from Louisa-Muscataine CSD will be able to do the following:

- Accept responsibility for their roles as good citizens in the school and community.
- Apply knowledge gained in all disciplines to effectively solve problems.
- Use technology as a tool to effectively gather, organize, analyze, and communicate information.
- Develop a desire to pursue life-long learning in a variety of disciplines including the arts, humanities, and vocational areas.
- Communicate in a clear, culturally sensitive way in the school and within the diverse community.

Other Key Points of the C-SIP

- Teachers will continue to work with the AEA to increase the rigor of student expectations as well as the continued implementation of Iowa Core Standards in all areas of study, including 21st Century Skills.
- Teachers will continue monitoring student growth by using common formative and summative assessments where possible, and research based school wide-screeners.
- Professional development has been planned that continues working in Professional Learning Communities and the integration of technology in all subject areas.
- The district continues to revise and maintain plans for ELL, Talented and Gifted, At-Risk and Special Education students.
- The district continues to communicate with parents and community members by conducting needs assessments, and including them on a variety of school committees.
- The district continues to implement and evaluate a Teacher Induction and Mentoring program.
- The district continues to accept Early Intervention Funding, Title II, Part A Funds, and Perkins Funds.

SINA Plan

1. Literacy Focus: K-2 teachers attending Literacy Core Workshops at AEA. 7-8 teachers are working with AEA coach on using QAR strategy. 9-12 English teachers continuing to work on Rigorous Curriculum Design.
2. Math Focus: 3-12 math teachers attending Math Core Workshops at AEA. Teachers are being coached by math personnel and will attend further workshop days to collaborate with other teachers throughout the year.
3. Data Team Focus: Elementary staff will continue to analyze data of common formative assessments to drive instruction and remediation. 7-12 teachers will continue data teaming work to begin modifying instruction to increase student learning. Coaches from the AEA will be working with individual teams.

Curriculum Director, Amy Lantigua has complete copies of all plans available for interested parties to read any time.

DJ Contract for Homecoming Dance

Nowak moved, and Lee seconded, to approve the contract with "No Limit Soundz Professional DJ Services" to provide music for the Homecoming dance on Oct. 19, 2013 at a cost of \$400 to perform from 8:00-11:00 PM. Motion carried, 4-0.

FFA Trip to National Convention

Nowak moved, and Wilson seconded, to approve out of state travel for LM FFA students to attend the National Convention in Louisville, KY. Motion carried, 4-0.

Superintendent's Goals

Mr. Van Sickle presented his goals for the upcoming year for the board's approval:

1. To assist the board in determining essential educational needs and program initiatives that are not funded or underfunded.
2. To provide options to consider on how to fund above initiatives.
3. To help the board in determining a PPEL level to be voted on in the future and how best to convey information to voters. To evaluate current services and provide options that may be more effective and/or financially beneficial.
4. To continue to strengthen the evolutionary system for both certified and classified staff.

The board asked to set a time for discussing other expectations. Supt. Van Sickle suggested they meet half an hour before the regular meeting. Director Lee stated that she liked the goals but would like to see goals related to serving as the district's instructional leader as well. Wilson moved, and Nowak seconded, to approve the goals as presented. Motion carried, 4-0.

Personnel

- Resignations
Nowak moved, and Wilson seconded, to accept the resignations of Julie Lerch from her basketball cheerleading coaching duties and Teresa Harris from her position as head cook at the elementary, effective September 6th. Motion carried, 4-0.
- Non-Renewal of Coaching Contracts
Lee moved, and Wilson seconded, to approve the recommendation for non-renewal of the softball coaching contracts. After much discussion as to the reasons for the non-renewal and the reasons for the contracts being considered as one-year contracts, a motion was made by Wilson to rescind the motion and to instead table the issue until the next meeting so that more information could be gathered. Lee seconded, and the motion to table carried, 4-0.
- Hirings
 - Lee moved, and Nowak seconded, to approve the hiring of:

- Amy Underbakke – Part-time JH VB Coach (August 27 to September 27) @ 3%= \$855
 - Travis Hargrave – JH WR Coach @ 6% = \$1709
 - Mike Gillette – Bus Driver @ \$10,976.42
- Motion carried, 4-0.

- Extra Pay for Para Educator (High Needs Assignments)
Several para-educators work with high needs elementary special education students who require assistance with more than educational needs, including toileting. Lee moved, and Wilson seconded, to approve an extra \$1 per hour for Melanie Wachtel, Sandi Slater and Allison Reynolds for the reasons stated. Motion carried, 4-0.
- Volunteers
It is my recommendation to approve the following volunteers who have their coaching authorization and who have met the requirements:
 - Jess Kessel – Football, Wrestling, Track
 - Rodney Newcomb – Football, Basketball, Track
 - Rocky Phillips, Jr. – Football

Information

Supt. Van Sickle reviewed the recent PPEL election results.

Future Agenda Items

- Plans for the IASB convention that will be held November 20 and 21st.
- Would like Dibels data presented.
- Change in Freshman English – how that is going.

Wilson moved, and Nowak seconded, to adjourn the meeting at 9:25 p.m. Motion carried, 4-0.

Angie Kemp, President

Karron Stineman, Secretary